

## ANNEX I

### DECISIONS OF THE BUREAU OF THE 8<sup>TH</sup> GOVERNING COUNCIL OF THE LUSAKA AGREEMENT

#### DECISION BGC 1/VIII/1

##### PROGRAMME OF WORK AND BUDGETS FOR THE TASK FORCE

###### **The Bureau of the Governing Council,**

**Having** met at the Grand Regency Hotel, Nairobi, Kenya on 3<sup>rd</sup> and 4<sup>th</sup> October 2007 to review progress made by the Lusaka Agreement Task Force on the implementation of the Agreement and the Governing Council Decisions made at its 8<sup>th</sup> meeting;

**Considering** the mandate vested upon it through its Governing Council Decisions VII/I/c(ii) and VIII/II.5 permitting it to continue exercising decision-making powers on substantive issues as may be appropriate;

**Taking note** that the Lusaka Agreement Task Force made good progress in its implementation of the planned and approved activities during the year as presented by its Director in document LATF/BGC1/8.3 entitled '*LATF Progress Report for the Period 1<sup>st</sup> July 2006 - 30<sup>th</sup> September 2007*';

**Considering** the Progress Report on the implementation of the *Programme of the Work and Budget of the Lusaka Agreement Task Force* for the Financial Year 2006/2007 presented by its Director and discussed by the Bureau;

**Considering further** the proposed Programme of Work and Budget of the Lusaka Agreement Task Force for the Financial Year 2007/2008;

**Acknowledging** the efforts made by some Party States to pay their full contributions and others part of their dues to the budget of the Lusaka Agreement Task Force;

1. **Takes note** of the positive progress made by the Lusaka Agreement Task Force in the implementation of its Programme of Work and the Decisions of the 8th Governing Council meeting;
2. **Directs** the Director of the Task Force to continue pursuing the goal on expansion of membership to the Agreement by creating awareness to non Party states at the sub-regional level through other fora such as the East African Community, SADC, CEAC (Central African States Economic Community) and ECOWAS.

3. **Further Directs** the Director and the constituted Experts' Working Committee to formulate a proposal directed at the expansion of membership to the Agreement;
4. **Approves** the proposed Programme of Work and its corresponding Budget of **US\$ 1,059,115** for the Lusaka Agreement Task Force for the financial year 2007/2008;
5. **Further Approves** the assessed contribution by each Party State to the budget of the Lusaka Agreement Task Force for the financial year 2007/2008 at **US\$ 124,600**;
6. **Directs** the Director of the Lusaka Agreement Task Force to implement the approved Programme of Work from 1st July 2007 to 30th June 2008 based on the Strategic Plan;
7. **Approves** the Audit Report for the Financial Year 2006/2007;
8. **Directs** the Director of the Lusaka Agreement Task Force to provide progress report on the implementation of this decision to the next meeting of the Bureau of the Governing Council and subsequently to the 9<sup>th</sup> Governing Council meeting.

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## **DECISION BGC1/VIII/2**

### **ESTABLISHMENT OF A TRUST FUND, STAFFING LEVELS AND APPOINTMENT OF AUDITORS**

**Considering** the Proposals presented by the Director of the Task Force;

**Acknowledging** that the proposals are in line with the Strategic Plan, Rules as well as the Proposed Programme of work of the Task Force;

**Taking note** of the proposal by the Director of the Task Force to develop modalities for the establishment of a Trust Fund for the Task Force;

**Further taking note** of the progress made on implementation of the 8<sup>th</sup> Governing Council Decision VIII/III.5 that directed the Director of the Task Force to incorporate the observations of the Parties into the proposed staffing levels and organization structure of the Task Force and submit it to the Bureau of the 8<sup>th</sup> Governing Council for approval;

**Considering** the proposal to appoint Auditors presented by the Director;

**Taking note** of the Proposal to amend LATF Staff Rule 48 as regards to maternity leave for workers of the Task Force;

**Further taking note of** the proposal made by the Director of the Lusaka Agreement Task Force on the renewal and extension of employment contract of a seconded officer;

**Having considered** the proposal for establishing staffing levels, Organization Structure and Appraisal System for the Task Force;

**Acknowledging** the need to appoint competent auditors to audit the financial statements of the Task Force;

1. **Approves** the proposed Organization Structure, Establishment of the Staffing level, Job Descriptions and Appraisal System for LATF, the implementation of the Staffing Level being subject to availability of funds;
2. **Directs** the Experts Committee to review the proposal on establishment of the Trust Fund and report to the Bureau of the Governing Council by April 2008.
3. **Further Approves** the reappointment of Auditors, Messrs Delloite & Touche to audit books of accounts of the Task Force for the period 1<sup>st</sup> July 2007 to 30<sup>th</sup> June 2008;
4. **Further Approves** the amendment of LATF Staff Rule 48 on maternity leave to read as follows“*A staff member who shall have successfully served her employment probation period by the anticipated time of confinement shall be entitled to sixty (60) working days on full pay, upon presentation of a medical certificate without forfeiting annual leave for that year. The leave shall be taken 15 days before the anticipated date of confinement. In the event of a still birth or death of the baby at birth, the mother shall be entitled to 30 working days leave. In case of a miscarriage, this will be treated as a sick leave.*”
5. **Approves** the secondment of Mr Karl Karugaba as Field Officer for a further term from 11<sup>th</sup> July 2007;
6. **Directs** the Director of the Lusaka Agreement Task Force to implement and report on the progress of the implementation of this decision to the next meeting of the Bureau of the Governing Council and subsequently to the 9<sup>th</sup> Governing Council meeting.

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**DECISION BGC1/VIII/3**

**ESTABLISHMENT AND DEVELOPMENT OF PARTNERSHIPS**

**Having noted** that the World Customs Organization and the Task Force have agreed to enter into a Memorandum of Understanding;

**Appreciating** that the partnership is a positive approach for Cooperation;

1. **Approves** the proposed Memorandum of Understanding between the Lusaka Agreement Task Force and World Customs Organization;
2. **Encourages** LATF to enter and develop similar partnerships;
3. **Directs** the Director to report the implementation of this decision at the next Governing Council Meeting

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**Signed after adoption by:**

**Hon. Morris Dzoro (MP)** ..... **Date** .....

Minister for Tourism and Wildlife of the Republic of Kenya and President of the 8<sup>th</sup> Lusaka Agreement Governing Council.

**Mr. Emmanuel Severre**.....**Date**.....

Representative of the Vice President, 8<sup>th</sup> Lusaka Agreement Governing Council

**Honourable Henri Djombo, (MP)**..... **Date** .....

Rapporteur, 8<sup>th</sup> Lusaka Agreement Governing Council and the Minister for Forest Economy of the Republic of Congo

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